



☎ : (0353) 2004707 (Principal)

# KALIPADA GHOSH TARAI MAHAVIDYALAYA

ESTD: 1988

PO: BAGDOGRA, DIST: DARJEELING, PIN 734014

E-mail: prinkgtm@gmail.com

Ref. No. : KGTM/ADM-NTC/30/20

Date : 22/09/2020

## NOTICE

Candidates who want to cancel their admission in Kalipada Ghosh Tarai Mahavidyalaya are requested to fill the **given cancellation form** and submit through the registered mail ID (as in Application Form) **or** by hand in the college office with the following documents.

1. Application form to be cancelled with signature.
2. Admission fees payment slip with Signature.
3. Front page of Bank Passbook

Sd/-  
Principal

To

The Principal,

Kalipada Ghosh Tarai Mahavidyalaya, Bagdogra.

**Subject: Application for cancellation of admission**

Respected Ma'am,

I, .....(Full name, in Block letters), admitted in the  
.....[ Subject (s)] (Honors/ Program) am  
appealing for cancellation of my admission for the academic session 2020-21.

My admission process to **Kalipada Ghosh Tarai Mahavidyalaya** has been with following details:

**Application Number**.....

**Transaction amount** ..... **Transaction Number (as per payment slip)**.....

**Account Number** (to which the refund will be done).....

**Account holder's name** ..... (in Block letters)

**Bank name**..... **Branch name**.....

**IFS Code of the Branch**.....

I hereby declare that all the information given by me is correct and complete in all respect and the college will not be responsible for any inevitable outcome of my decision.

Sincerely yours

..... (Full signature of the applicant)

.....(Date, as ..... September, 2020)

\*\*\* Download and print this form in A4 size paper, fill it up with ball point pen and the scanned copy of this filled up form (duly signed) is to be sent to [kgtmadmission@gmail.com](mailto:kgtmadmission@gmail.com) from registered email id (used during admission)along with scanned copy of application form and payment receipts as attachments.